

The Office

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|---------------------------|--------------------|
| 1. secretary | mìshū
秘书 |
| 2. desk lamp | táidēng
台灯 |
| 3. pencil holder | qiānbǐ hé
铅笔盒 |
| 4. typewriter | dǎzìjī
打字机 |
| 5. computer | diànnǎo
电脑 |
| 6. printer | dǎyìnjī
打印机 |
| 7. stapler | dìngshūjī
订书机 |
| 8. stationery | wénjù
文具 |
| 9. file cabinet | wénjiànguì
文件柜 |
| 10. waste basket | fèizhǐ lǒu
废纸篓 |
| 11. bulletin board | bùgào pái
布告牌 |
| 12. receptionist | jiēdài yuán
接待员 |
| 13. telephone switchboard | zǒngjī
总机 |
| 14. note pad | biànjīān
便笺 |
| 15. desk calendar | táilì
台历 |
| 16. desk | bàngōngzhuō
办公桌 |
| 17. eraser | xiàngpí
橡皮 |
| 18. rubber band | xiàngpíjīn
橡皮筋 |
| 19. photocopier | fùyìnjī
复印机 |